# WorkDay Control for Jira (english version)

Versión en Español/Castellano

### Access To Atlassian Marketplace



#### Important

The plugin appears only to people who are within the group of users configured from the plugin administration panel

## **WorkDay Control for Atlassian Jira**

This component allows Jira users to record the time of entry and exit of the office. Also, summarize total hours worked in a day.

Access to the main page its available on top bar:



#### **Functionalities**

- Once clicked, you access a page with information on Royal Decree-Law 8/2019.
- Two buttons are available ("Clock-In" and "Clock-Out"). These buttons record the time of entry and exit of the user (without confirmation)
- Once the entry and exit times are registered, the last records are listed, as a log.
- In case of forgetfulness, an incident must be reported (via application administration)

## **Application administration**

It is accessed through the Jira administration menu Manage apps WorDay Control Config

It has the following features:

- Create incident: in case of forgetfulness by a user, an administrator can add an entry / exit record of an employee.
- User groups can record: select the group of users who have the possibility of registering
- Global record list: Shows a totalized record with the following information:
  - o Employee
  - Check-in and check-out time (marked in red if caused by an incident)
  - Total hours
  - o Browser information (web client)



