

# WorkDay Control for Jira (english version)

Versión en Español/Castellano

Access To Atlassian Marketplace

## Important

The plugin appears only to people who are within the group of users configured from the plugin administration panel

## WorkDay Control for Atlassian Jira

This component allows Jira users to record the time of entry and exit of the office. Also, summarize total hours worked in a day.

Access to the main page its available on top bar:

A screenshot of the 'Working time records' page in Jira. The page has a blue header with the Jira logo and navigation tabs. Below the header, there's a section titled 'Working time records' with a sub-header 'You access as: Admin (User: admin)'. There are two buttons, 'Clock-In' and 'Clock-Out', with orange arrows pointing to them. Below these buttons is a table with columns: 'Day', 'In Time', 'Out Time', and 'Total hours'. The table contains two rows of data. The first row shows '20Aug23' with 'In Time' as '2:01 PM' and 'Out Time' as '---'. The second row shows '28Aug23' with 'In Time' as '10:22 AM', 'Out Time' as '5:05 PM' (marked with a red circle), and 'Total hours' as '23.38 m'.

Day	In Time	Out Time	Total hours
20Aug23	2:01 PM	---	---
28Aug23	10:22 AM	5:05 PM	23.38 m

## Functionalities

- Once clicked, you access a page with information on Royal Decree-Law 8/2019.
- Two buttons are available ("Clock-In" and "Clock-Out"). These buttons record the time of entry and exit of the user (without confirmation)
- Once the entry and exit times are registered, the last records are listed, as a log.
- In case of forgetfulness, an incident must be reported (via application administration)

## Application administration

It is accessed through the **Jira administration menu Manage apps WorkDay Control Config**

It has the following features:

- **Create incident:** in case of forgetfulness by a user, an administrator can add an entry / exit record of an employee.
- **User groups can record:** select the group of users who have the possibility of registering
- **Global record list:** Shows a totalized record with the following information:
  - Employee
  - Check-in and check-out time (marked in red if caused by an incident)
  - Total hours
  - Browser information (web client)

